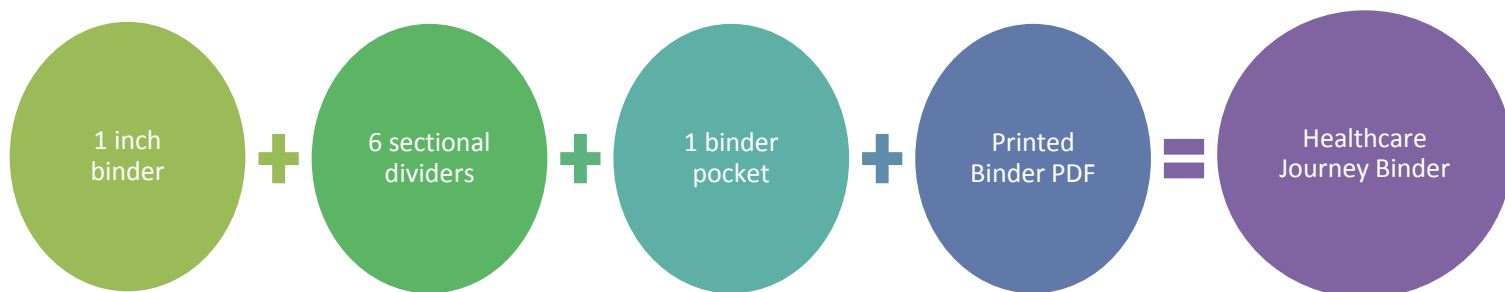




Healthcare Journey Binder Assembly Instructions



Materials Needed:



How to Assemble:

1. Print the binder PDF double-sided.
2. The binder Cover Page, Purpose and Safekeeping and Protection of Privacy should be the first three documents in the binder. These will come before the first divider.
3. Label the sectional dividers for each section within the Binder PDF. Each printed section should follow the labelled divider. The titles of the tabs should be labelled:
 - Personal Information
 - Meds, Therapies & Allergies
 - History, Vitals & ADL/IADLs
 - Consent & Legal Matters
 - Healthcare Team & Notes
 - Care Templates
4. The binder information pockets are provided for caregivers to keep important documents that are printed (i.e. medication records printed from the pharmacist or discharge report given when discharged from hospital). The binder pocket should be placed at the back of the binder to allow easy access.

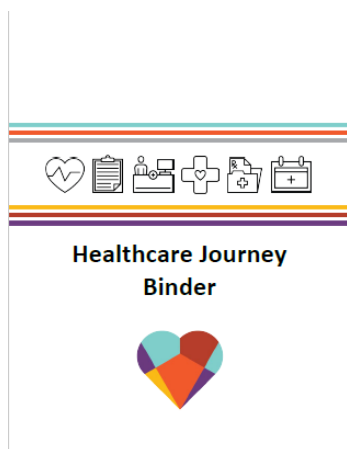


Figure 1: Healthcare Journey Binder Cover (first page of PDF).



Figure 2: Binder Information Pocket (to be placed at the back of the binder).



Figure 3: Sectional Divider Tabs (to be placed between each section).